

GREAT BASIN COLLEGE
PRESIDENT'S COUNCIL
November 9, 2010

PRESENT: Carl Diekhans, Lynn Mahlberg, John Rice, Sonja Sibert, Paulette Batayola, Jolina Adams
ABSENT: Mike McFarlane, Delores Whittaker, Sarah Negrete

1. Approval of Minutes – The minutes of the President's Council meeting on October 12, 2010, were approved.
2. SGA Update – Paulette Batayola reported that SGA hosted the 9th Annual Kids' Carnival and it was a very successful event with 300 children in attendance. Red ribbon week was an amazing week. All campuses were involved. The hunt for the bunny is scheduled for

November 19. All sites are collecting non perishable items. Classified council is also doing a food drive. Paulette would like each member of President's Council to donate a turkey. All turkeys can be dropped off at SGA. Paulette will be visiting Delores before

foundation for child care. This needs to be taken to faculty, students, and classified council to get their input.

6. Miscellaneous

• PC looked at samples of covers for schedules and catalogs. The final approval for these

publications is student services.

• Sorin Sibert reported that we had received a room request for a benefit club on campus to

To: Adams, Jolina; Batayola, Paulette; Diekhans, Carl; Mahlberg, Lynn; M...
Date: 10/12/2010 11:02 AM
Subject: Assessment Gen Ed changes
Attachments: Assessment Gen Ed changes.doc

All,

Attached are the minutes that include the changes to the wording of the general education committee objectives. These

Action from Assessment Committee

Multiple changes were recommended to the Assessment Committee last session when the

committee met with focus groups. Following are the changes. New language is bolded

training activities. These records will be maintained in the safety department. These records shall be open to inspection by regulatory inspectors and NSHE employees, including EH&S and human resources personnel.

2.0 General Safety Procedures (All Employees)

- **All Areas.** It is the responsibility of supervisors and instructors to notify employees and students of the emergency evacuation map for their area, the location of the nearest fire alarm pull station, fire extinguisher, and first aid kit.

nearest fire extinguisher. Also, the location, proper use and handling of any potentially hazardous or dangerous equipment or materials in any setting should be reviewed the first time employees and students are present in the same setting with these items. A review of all required safety equipment, eye-protection, hearing protection, clothing, and general safety procedures must be included.

4.0 Alcohol and Illegal Substances

Use, Sale and Possession of Alcoholic Beverages. Alcohol will only be permitted on the Great Basin College campus and properties when pre-approved in writing by the president for a specific event. During that event alcohol

will only be served to those persons presenting verification of

The Board of Regents Handbook, *Title 4, Chapter 20, Section 4*, states the NSHE alcoholic beverage policy and mandates disciplinary action against any student who exhibits offensive behavior on NSHE-owned or supervised property while under the influence of alcoholic beverages. Legal action may take place concurrently with campus

References:

NSLP Title 4 Chapter 1, Section 12, Police & Security

Chapter 10, Section 27, Environmental Health & Safety

Chapter 20, Section 4, Alcohol Beverage Policy

Chapter 10, Section 1, Environmental Health and Safety (EH&S) programs (new 12/0)

Crime Awareness and Campus Security Act of 1990

<http://www.securityoncampus.org/newregs/66846.htm> (This includes the updates effective 2010)

Revision approved by President's Council: March 21, 2007, July 14, 2009, November 9, 2010

Contact the assistant to the president for any questions, corrections, or additions.



POLICY AND PROCEDURE

Procedure: Missing Student

Policy Number: 4.00

Department: Student Services/Safety and Security

Contact: Vice President for Student Services

Policy

Great Basin College is committed to the safety and security of all students attending each campus and center. A student will be determined to be missing if they are absent from their college residence or campus for more than ~~three (3) days/72 hours without any known reason~~. This policy has been developed in order to assist in the

student determined by the College to be missing upon completion of the investigative procedures listed below. This

Upon obtaining as much information as possible the Security Officer or Campus Director will notify the Vice President of Student Services and the Director of Environmental Health Safety & Security who will oversee the

investigation of the missing student report.

2.0 Investigation

The Director of Environmental Health, Safety & Security will immediately begin an investigation into the report of a missing student. The investigation will include:

- Inspection of the student's residence if they live in on-campus housing.
- Attempts to contact the student via any known cell or home numbers.
- The student will be sent an email to contact the college immediately.

• Interview of the student's Resident Advisor, roommate(s) and friends will be conducted to see if they may

Minor Children on Campus

Caution with students
done with community

From time to time minor children are left unsupervised on campus

*Minor children are under the age of eighteen years of age and who are not emancipated.

*Exception: Minors under age 18 who are enrolled in credit classes or who are enrolled in a fee-based program (which is supervised).

*Children must be left unattended in _____

Tech Center, community center, left to wait outside the classroom, or outside grounds for safety and liability issues.

*An adult may be asked to leave with the child(ren), if it is later determined that the behavior is distracting and/or disruptive.

*If a child under the age of 18 is left unattended, child protective services or the appropriate law enforcement agency may be notified.