## GREAT BASIN COLLEGE PRESIDENT'S COUNCIL October 22, 2013 1:30 p.m.

PRESENT:

Mike McFarlane, Lynn Mahlberg, Sonja Sibert, John Rice, Bret Murphy, Kris

Miller, Tom Reagan, Melinda Dailey

ABSENT.

Mark Curtis Dori Andrenont Alex Porter

- 1. <u>Approval of Minutes</u> The minutes of the President's Council meeting on October 8, 2013, were approved.
- 2. SGA Update No report.
- 3. Faculty Senate Update No report.
- 4. <u>Classified Council Update</u> Melinda Dailey reminded President's Council of the Classified Council's pumpkin carving contest and silent auction on October 28<sup>th</sup> and 29<sup>th</sup>.
- 5. <u>HR/Supervisor/Staff Training Opportunity</u> Approximately two months ago Sonja Sibert and Angie DeBraga presenting information to President's Council on bringing in a

## Policy In accordance with NSHE Board of Regents Handbook Title 4, Chapter 17 Section 16 to 17, fees may be assessed to students for lecture and laboratory classes and other student fees in addition to regular tuition and supplement fees. They include student fees and appeals assess fees. Personnel 49 Title 4.

approved in advance and published in the schedule of classes. No fee may be imposed without the President's approval and as applicable without the Board of Regents approval

	3.0: Adjustments and Approvals
	3.1 A fee proposal can be initiated for any course or program by the faculty member or program
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_	include rationale and justification, explanation of how the amount of the fee was determined, the date of implementation or change and the recommended amount of the fee.
	include rationale and justification, explanation of how the amount of the fee was determined, the date of implementation or change and the recommended amount of the fee.  3.2 The continuation of existing fees after three years will be reviewed by the responsible.
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3.3 Proposals for all new fees, changing or continuation of existing fees, and/or deletion of fees must be submitted on the Student and Special Course Fee Request Form. The form shall be submitted to the department chair, dean and appropriate vice president and then routed to the Vice President for Business Affairs. The fee proposals shall be shared with students for input. Upon approval by the Vice President for Business Affairs the fees shall be forwarded to the



Proposed/New Fee Rate.

## STUDENT AND SPECIAL COURSE FEE REQUEST FORM

