26, 2016

1:30 pm

1. April 14, 2016,

2. 29 [h] T [h]

3.

5. _____ – ___   ___

6. _____ – ___
   - _____   ___

7. _____ – ___   ___

8. _____ – ___   ___

9. _____

11.

POLICY AND PROCEDURE

Title:	Academic Faculty Evaluation
Policy No.:	----
Department:	Academic Affairs
Contact:	----

POLICY

All Academic Faculty shall be evaluated in writing at least once annually by supervisors or heads of administrative units. (NSHE code, 5.12.1).

PROCEDURES

All performance evaluations for faculty shall include a rating of (i) "excellent," (ii) "commendable," (iii) "satisfactory," or (iv) "unsatisfactory." The areas of evaluation and procedures for evaluation of academic faculty and administrative faculty shall be established in Board policies and institutional bylaws. All performance evaluations shall include a narrative addressing each area of performance, and at least every three years a narrative addressing progress toward tenure and/or promotion, if applicable. The three year narrative progress assessment shall be prepared in consultation with the appropriate tenure review committee or promotion committee, if any. Evaluations of instructional faculty shall include an assessment incorporating teaching evaluations completed by their students.

The areas of evaluation and procedures of evaluation of academic and administrative faculty performance are established here in accordance with NSHE policy.

Academic Faculty.

Academic faculty evaluations shall address Teaching, Professional, Service and Management roles. Each role will be assigned a weight by the faculty member to be approved by their supervisor. Each role will include performance components which will be assigned weights by the faculty member to be approved by their supervisor. The criteria for fulfilling role and component responsibilities shall be listed on the evaluation form.

Each faculty member shall create a list of goals for the evaluation period. Each faculty shall reflect on the achievement of goals established at the end of the evaluation period.

GBC Academic Standards Committee

Minutes
May 5, 2016
Online Meeting

Committee members Steven Scilacci

The committee reviewed and revised Step 4 in the grade appeal process.

Background: Step 4 has historically gone to the VPAA, and that position will be