

GREAT BASIN COLLEGE
PRESIDENT'S COUNCIL

June 20, 2017

1:30 p.m.

PRESENT: Mark Curtis, Lynn Mahlberg, Sonja Sibert, Amber Donnelly, Tomasa, Bret
Murphy, Lisa Frazier, Cathy Fulkerson, John Rice, Greg Brorby, Mardell
Wilkins, Becky Linville, Michelle Phay

ABSENT: Sonja Sibert, Jonathan Foster, Norm Whittaker, Argie DeBraga

1. Approval of Minutes– The minutes of the President's Council meeting on May 2, 2017, were approved.
2. SGA Update– Becky Linville introduced herself as new the SGA president. SGA summer meetings are scheduled. She attended the Board of Regents' meeting and the Nevada Student Alliaat AS

completely online student ratings even for the classes. Cathy will go out and pull together some information on vendors who offer class ratings, get costs, response rates, etc. so when semester starts the information can be given to the Evaluation Committee for their review. We are still waiting on the Climate Survey report. There was a 22% response rate for the Climate Survey

7. Vice President Reports

x Business Affairs – No report.

x Student Services/Academic Affairs– Lynn Mahlberg reported the hiring of Alex Porter as the new Gear Up Ambassador. Alex is a former GBC SGA president. Next week we will have the first Gear Up residency. It is a three day program that Cassie Stahke has been working on for several months. The students attending the Gear Up residency will be from Wells and

held on campus. A student will be paired with the professor and the theme will be the next 50 years going forward. The Spring 50 year celebration event will be at the Red Lion. Greg reported that we received a new endowment last week.

9. President's Report Mark Curtis reported on his Farewell tour that began two weeks ago in Winnemucca. He attended the graduation ceremony at the Lovelock Correctional Facility. Five of our students received associate degrees and one with a certificate. There are some challenges teaching in a correctional facility. We are being encouraged to expand this to the Parhump area. Mark then attended the Board of Regents meetings in Las Vegas. Mark received the President Emeritus and Lynn was appointed Interim President. He then went to Ely to meet with generous and significant donors to the college. Then back to Las Vegas to meet with SH Architects on the Parhump campus design. Tomorrow he will meet with the Vice Presidents to finalize the budget. Mark thanked everyone for their collegiality the past five years. The expansion of President's Council has been good and productive.
10. Go-No-Go for Pennington Grant for Winnemucca HS Building Amber Donnelly will be submitting this grant for a new building in Winnemucca to house Health Sciences and offer some of the science classes as well. It will be six to seven million dollars for the whole project. Byron Smith is drawing up some building plans to get a vision of the project. We do not have to amend the facilities master plan. This opportunity has just come up in May so we need to strike when the iron is hot. President's Council 24g(nt)-2 (oppo-

Assessment Committee
May 12, 2017

Action Item

GBC Faculty Senate on May 12, 2017

The Curriculum and Articulation Committee met on May 1, 2017.

Items for approval:

- x New Classes:
 - o CSCO 120 – CCNA Internetworking Fundamentals
 - o CSCO 121 – CCNA Routing and Switching Essentials
 - o CSCO 220 – CCNA Scaling Networks
 - o CSCO 221 – CCNA WAN Fundamentals
 - o CSCO 230 – Fundamentals of Network Security

Informational items:

- x Changes to the BA Social Science: Dropping 6 credits of Science/Technology and ECON 307/PHIL 311. Add six upper division Social Science credits and one more general elective.
- x

POLICY AND PROCEDURE

Title:	Mentoring
Policy No.:	3.61
Department:	Academic Affairs
Contact:	Vice-President for Academic Affairs

Policy

To promote high quality instruction in all disciplines, GBC requires all new academic faculty members to undergo a period of mentorship. GBC tenure-track faculty shall do this as part of the tenure process (Policy 3.60). New faculty members not eligible for tenure in accordance with NSHE Code (Title 2, Chapter 4, Section 4) shall follow the mentoring procedures established here for the initial period of employment as described below.

The major objectives of mentoring are to provide a faculty of high ability, committed to excellence in teaching and service to GBC. Faculty positions not designated as tenure-track positions must follow the mentoring

1.0 Mentoring Committee

indicate agreement with the report. If the faculty member disagrees with any aspect of the report, a written rejoinder may be attached.

3.4. Administrative Evaluation. Each year as part of the annual evaluation process, the supervising administrator (VPAA or Dean) of a faculty member shall include in the written portion of theon

- a) The ~~VPAA and~~ supervising Dean ~~(if applicable)~~ shall review the letter of recommendation, report, and notebook. The VPAA, in consultation with the supervising Dean ~~(if applicable)~~, makes a determination that, 1) sufficient competency has been demonstrated such that no further mentoring is required, or, 2) further progress needs to be made in certain regards and that mentoring should continue on a year-to-year basis, or, 3) significant proficiency or progress has not been demonstrated such that that employment should be terminated.
- b) If the determination is made that the mentoring process has been sufficient, a letter shall be sent by the ~~VPAA or~~ supervising Dean to the faculty member with the information of this decision. This determination shall be communicated to the President.
- c) If the determination is made for extending the mentoring period, the faculty member shall be informed in writing by the ~~VPAA and/or~~ supervising Dean. The ~~VPAA and/or~~ supervising Dean shall also meet with the applicant to discuss the determination and the exact deficiencies in performance that must be addressed. A written plan for improvement shall be created, and mentoring shall continue for at least another year. This determination shall be communicated to the President.
- d) If the determination is made for termination of employment, the ~~VPAA and/or~~ supervising Dean will send this written recommendation to the President, copied to the faculty member, and will meet with the President to discuss this decision. The President's final decision will then be sent to the faculty

GBC RATINGS FOR MENTORING FACULTY

The ratings below will be made during the ~~second and fourth semester of the mentoring process~~ ~~spring semester when faculty evaluations are being prepared.~~ Fall and spring IDEA scores, and those from the spring of the previous year shall be available in the spring and shall be provided by the mentoring committee member. Attach this form to the ~~second and fourth semester detailed spring~~ report.

The ratings made here will be discussed in detail in the spring report submitted to the VPAA and supervising Dean (if applicable).

Standard 1: Teaching

Mentored faculty members are required to earn an excellent rating in teaching by the second year of employment. Use the Faculty Evaluation Form (FEF) and IDEA rating scores for this section.

GBC Teaching Role: Design, Assessment, Management average score as indicated on the FEF	A. Excellent B. Commendable C. Satisfactory D. Unsatisfactory	Rating:
GBC Teaching Role: Delivery Average of all scores in annual evaluation on IDEA summary reports per class (fall and previous spring scores)	IDEA Score 4.0 to 5.0 = Excellent IDEA Score 3.5 to 3.9 = Commendable IDEA Score 3.0 to 3.4 = Satisfactory IDEA Score 0 to 2.9 = Unsatisfactory	Rating:
Overall Teaching Rating	The overall score is an average of the two ratings above. Both must be excellent to achieve an excellent rating. Use IDEA scale ranking for final score here.	Evaluation:

Standard 2: Service

GBC assesses performance in three areas for Standard 2. Using information from the FEF forms for guidance, along with discussions of activities with faculty member, the committee rates the following Standards. A satisfactory or higher rating is required for sections A and C

Approved by President's Council: April 8, 2014

Contact the assistant to the President for any questions, changes, or additions.

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POLICY AND PROCEDURE

Title:	ADULT LEARNING CENTERS
Policy No.:	3.12
Department:	Academic Affairs
Contact:	Director, ABE/ESL

Policy

The mission of the Adult Learning Centers is to provide a variety of classes and services available so that they may develop skills according to the goals they have set for themselves. These goals include literacy, numeracy and English language skills for work, family, achieving an HSE (High School Equivalency) diploma, and for some entering postsecondary education at Great Basin College. Particular emphasis is placed on students achieving workplace skills so that they are more readily employable and can pursue a better job.

The ABE/ESL Department offers classes at a variety of locations throughout the GBC service area with main Adult Learning Centers located in Elko, Winnemucca, Pahrump and Battle Mountain. Programs are also available in West Wendover and Owyhee

Supported by federal funds, the programs are free of charge for students and made available at times that fit varying work schedules.

Procedure

Potential students must be at least 18 years of age. Pre and post testing is required. A minimum number of hours of study is also required. Further information can be found online at <http://www.gbcnv.edu/alc/index.htm> or by calling the Elko Director at 775-

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How well does the grant/project support GBC's mission, strategic plan and any needs assessments GBC has conducted? Yes

6 (expertise of College in project area)

What level of experience does GBC, as an institution or its faculty/staff, have regarding the grant/project that is proposed? Will this experience ensure

that the project will... 1.5d 7 Td () 4.9 (d) 5 (e) 6 (e) 7 (e) 8 (e) 9 (e) 10 (e) 11 (e) 12 (e) 13 (e) 14 (e) 15 (e) 16 (e) 17 (e) 18 (e) 19 (e) 20 (e) 21 (e) 22 (e) 23 (e) 24 (e) 25 (e) 26 (e) 27 (e) 28 (e) 29 (e) 30 (e) 31 (e) 32 (e) 33 (e) 34 (e) 35 (e) 36 (e) 37 (e) 38 (e) 39 (e) 40 (e) 41 (e) 42 (e) 43 (e) 44 (e) 45 (e) 46 (e) 47 (e) 48 (e) 49 (e) 50 (e) 51 (e) 52 (e) 53 (e) 54 (e) 55 (e) 56 (e) 57 (e) 58 (e) 59 (e) 60 (e) 61 (e) 62 (e) 63 (e) 64 (e) 65 (e) 66 (e) 67 (e) 68 (e) 69 (e) 70 (e) 71 (e) 72 (e) 73 (e) 74 (e) 75 (e) 76 (e) 77 (e) 78 (e) 79 (e) 80 (e) 81 (e) 82 (e) 83 (e) 84 (e) 85 (e) 86 (e) 87 (e) 88 (e) 89 (e) 90 (e) 91 (e) 92 (e) 93 (e) 94 (e) 95 (e) 96 (e) 97 (e) 98 (e) 99 (e) 100 (e)

