

NOTICE OF PUBLIC MEETING

GREAT BASIN COLLEGE (GBC)
Institut

Great Basin College – Battle Mountain Center
835 N. 2nd St., GBC, Comp Lab
Battle Mountain, Nevada

Great Basin College – Winnemucca Center
5490 Kluncy Canyon Rd., GBC 110
Winnemucca, Nevada

Great Basin College – Ely Center
2115 Bobcat Dr., GBC 118
Ely, Nevada

Great Basin College
GBC, Wells, Nevada

Great Basin College – Pahrump Valley Center
551 E. Calvada Blvd., GBC PVC 117
Pahrump, Nevada

Great Basin College
GBC, Wendover HST-2, Wendover, Nevada

Members of the public may attend the meeting and provide testimony or public comment at these sites via video conference connection.

MEETING MINUTES

1.

John Albrecht
Caleb Cage, Asst. Vice Chancellor
Lisa Campbell
Amy Carvalho, Regent
Carol DeCarlo, Regent
Joyce Helens
Alberto Jimenez
George Kleeb
Nate Mackinnon, Vice Chancellor

Matt McCarty
Bret Murphy
Veronica Nelsen
Jake Rivera
Sonja Sibert
Jennifer Sprout
Karl Stevens
Mardell Wilkins
Diane Wrightman

2. Public Comment *(see foregoing notation regarding public comment)* Information
No public comment.

3. Approval of Minutes *Wil Moschetti* Information/ Possible Action
GBC Institutional Advisory Council reviewed the minutes of the GBC IAC meeting on September 19, 2019. John Tierney made a MOTION to approve the minutes; Don Miller seconded the motion; MOTION was approved. The GBC IAC reviewed the minutes of the Special Joint Meeting of the GBC IAC, GBC Foundation Trustees, and the GBC Student Government Association on September 25, 2019. John Tierney made a MOTION to approve the minutes; Don Miller seconded the motion; MOTION was approved.

4. Introduction of New Members – *Wil Moschetti* Information

Jake Rivera reported on the enrollment management plan implementation. The plan ensures that targets are being met. We are conducting a curricular review process to make sure our programs and courses are strong. Focus on completion, retention, student success, enrollment and marketing. The curricular review process is about finished, and a report will be issued to the president in the next few weeks.

There are many partnerships EMC P93 649.42 Tm0 g0 Gp)4(e)2(id)3(8)4(5).TJET681.0o2 Trr30

with mentors. Please consider being a mentor. The scholarship is a last dollar scholarship that will pick up after all other scholarships and grants have applied. It does not cover textbooks.

Nate continues to work with Caleb Cage on workforce development across the state with an emphasis on education prep and nursing and allied health.

- | | | |
|-----|---|-------------|
| 14. | New Business
No new business. | Information |
| 15. | Public Comment <i>(see foregoing notation regarding public comment)</i>
No public comment. | Information |
| 16. | Adjourn
Meeting was adjourned at 9:00 a.m. | Information |

SYSTEM OF HIGHER EDUCATION

NEVADA SYSTEM OF HIGHER EDUCATION
PROCEDURES AND GUIDELINES MANUAL

CHAPTER 15

COMMUNITY COLLEGE INSTITUTIONAL ADVISORY COUNCILS

Section 1. Community College Institutional Advisory Council ,
Formation, Charge and Procedures

Nevada's Board of Regents is committed to ensuring that Nevada's community colleges are operating at their maximum potential, making the most effective and efficient use of available resources while meeting the unique needs of the communities they serve.

Community colleges have been identified as the workforce development engines of our nation, and therefore, the Board of Regents recognizes the need and value in having a direct line of communication with the communities served by the community colleges. As we collectively identify the workforce training necessary for the growth and sustainability of industries in our communities; and we maximize the potential for the community's college to deliver curricula that will meet the needs of a diverse population, the Board will form Institutional Advisory Councils to serve as active links between the college and community.

a. Formation.

No later than December 31, 2014, each Nevada community college shall establish an Institutional Advisory Council. On or before December 1, 2014, the Chancellor, after consultation with each college President and local stakeholders, will forward to the chair of the Board of Regents nominations for appointments to the Institutional Advisory Council. The chair of the Board of Regents shall appoint an advisory council for each community college, consisting of not less than seven or more than fifteen members composed of residents from the area in which the community college is located and serves. The elected chair of each local community college advisory council shall serve as an ex-officio advisory member on the Nevada Board of Regents Community College Committee. When circumstances dictate, either the college President or the chair of the college advisory council, upon consultation with the members of the council, may recommend the appointment of additional members to the Chair of the Board. In addition, the President of the college may request the Chair of the Board to name such ex-officio members of the college advisory council as the President may deem necessary or useful to better serve the purposes of the council.

Of members first appointed to the Institutional Advisory Council, one-half of the appointees shall be appointed for five years and the remaining appointees for three years, so that the initial terms shall end on December 31 of an odd numbered year (i.e. December 31, 2019, and December 31, 2017, respectively for initial appointees). Student members shall serve for one-year terms. Thereafter, terms of non-student members appointed to the Institutional Advisory Council shall be for four years. The members of an advisory council may be reappointed by the Chair of the Board of Regents for a second term. Members of the advisory council shall serve without compensation but any reasonable expenses incurred in attending the meeting shall be reimbursed.

b.

d. Election of Officers .

The election of chair and vice chair will take place biennially, during odd numbered years, at the first regularly scheduled council meeting of the state fiscal year

Section 2. Institutional Advisory Council Operations

a. Introduction.

The Institutional Advisory Council bridges the community colleges and the community(ies) they serve, developing relationships, sharing community perspectives, advancing institutional missions, building partnerships, and providing advice. It is not a governing board, but a community link to the institution, designed to increase connectivity with our service region.

As stated in the Board of Regents Handbook, Article III, the elected board maintains exclusive control and administration of the Nevada System of Higher Education and its institutions as established in the Nevada Constitution. The elected Board is responsible for the management and oversight of the colleges and universities. It provides a strategic direction for each as part of a larger statewide plan and also ensures effective collaboration among the institutions to achieve those goals.

Each institution also operates using a shared governance model that requires communication across multiple administrative faculty, staff, and student groups and requires many operational and technical decisions to go through committee processes.

b. Purpose.

Our community colleges are the workforce development engines of our nation, state and region; and the Nevada Board of Regents recognized the need and value of having a direct line of communication between the communities served by each college, the college administration, and the Board of Regents Community College Committee. Each Institutional Advisory Council, comprised of representatives from the communities' public and private sectors, is charged with providing counsel and feedback to the college President, the Vice Chancellor for community colleges, and the Chancellor on issues brought before the council related to the growth and

2. The college President in consultation with the chair is to set forth a meeting agenda comprised of issues or questions related to the operation of the college and the programs, and opportunities that will sustain or improve the delivery of service by the college to the communities it serves. Council members wishing to place items on the agenda must deliver a succinct and accurate description of the agenda item, with supporting documents to the College President's Office or to the council chair no less than fourteen (14) days prior to the next scheduled regular meeting of the council; or may propose future agenda items during meetings under "new business" on the agenda. Items suggested in the new business portion of any public meeting may be scheduled for inclusion on the next Institutional Advisory Council agenda at the discretion of the college President and council chair.

3. The council is to identify and advise the college President, Vice Chancellor and Chancellor of any long term educational needs of students, and provide guidance on how to best respond.

4. The council , and

9. The council should act, along with the college President, as liaisons and/or ambassadors for the college with local school boards, city councils, county commissions, and other elected bodies and individual elected officials. However, a council member (or members) should not, under any circumstances, represent themselves as speaking for the college, the college administration, Vice Chancellor or Chancellor, without the express consent of the college President, and full knowledge of the council. Council members wishing to represent the council's opinions and decisions should do so only after the items have been discussed, evaluated and/or voted upon in open public meetings by a quorum of the council. Members of the council wishing to express personal opinions and perspectives about issues pertaining to the college should preface those statements as personal. However, any comments made at a public meeting should never refer to the professional competence or performance of any specific individual, because the Open Meeting Law requires prior written notice to any person whose conduct may be discussed at a public meeting.
10. Collectively, the council may provide community feedback to the college President on initiatives and programs related to their charge or on items that the President requests their input upon. Community feedback is defined as input from council members' professional and personal contacts that they deem representative of larger constituent groups that stand to benefit from college services. Council members may represent these perspectives by putting items on meeting agendas to discuss in a public venue, where they may collectively vote to discern the council's recommendation to be shared with the President, Vice Chancellor of Community Colleges, the Chancellor, and Board of Regents Community College Committee.
11. Collectively, the council may also deliberate and vote on perspectives to voice to the community to advocate on behalf of the institution and its students.
12. The council chair and college President may jointly create sub-committees, if necessary, that will work on issues beneficial to the work of the council as a whole; and are assigned by the chair, and college President. However, due to the resources the college will have to create, the council shall have no more than 3 sub-committees. (Rev. 12/17)

14. The council chair is to provide a report to the Community College Committee on council activities and/or selected agenda items that have been discussed at regular council meetings.
(Added 9/15; A. 12/15, 9/16)