    b. *Site* Inclusion – Ely will have potluck – no budget needed.
    Motion to approve $50 budget for cookies and hot cocoa for Winnemucca – Laurie Adams, Second – Sheree Beard

4. Attachments: Policy & Procedure Updates
    a. Motion to approve proposed policy changes outlined below – Sarah Wilkey, Second Sheree Beard

04-09 Travel Policy
The majority of changes were made to update the policy into the Workday language and system. A few changes were also made to include updates to risk management changes or clarifications. Those were based on the UNR policy as a sample.

04-26 Smoking Policy
This policy complies with State and NAC policy. The updates were to clarify locations of non-smoking that have been questioned in the past and were determined to be part of normal building and facility locations.

04-27 Mandatory Reporting
There has been some confusion both by members of the campus and from the community when using GBC locations for child-based events. The Definitions section was updated to clarify the information and update the statements to comply with current NRS definitions. The Inventory section was updated to reflect our partnership with UNR Police Services as part of the NSHE University Policy and Security services group. The update to background checks was done in cooperation with CFC so we are compliant with Child Care Licensing. 5.0 Mandatory reporting additions were to include them in this policy for ease of continuity. They were originally in the old Student Services policy which has been revised and no longer covered this information.

4.30 Vehicle Use
Many of the changes are the result of procedure changes related to Workday updates. The Rules and Regulations section was update based on NSHE and State updates. The accident report section was updated to reflect what is being taught in the Defensive Driver training based on BCN Risk Mgt. recommendations.

6.4 change to 4.28 Missing Student Notification Policy
This policy was part of the combined policies in the student services section prior to that section revision. Based on updated US Dept of Education standards this needs to be a standalone policy that can easily be found when searching the website.

Proposed policies 5.60 and 6.10
During the WNC accreditation and also noted during our recent Nursing accreditation the reviewers had no problem with a