

Assessment Committee Meeting Minutes

Date: October 23, 2012

Location: EIT 208

Present: Dave Douglas, David Ellefsen, Jonathan Foster, Cathy Fulkerson, Cherie Jacques, Assessment Report document

Cathy informed committee that

changes have been made concerning addition of
"criterion for achievement" and "Criterion Met Yes/No."

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the bullet

point should be
revises to state clearly that data should be collected only on questions intended for use
as assessment measures.

Suggested that final bullet point under "Steps in the Process" be revised to clarify that
assessments for both semesters are uploaded at the same time (at end of spring
semester).

Discussion of percentages/numbers of faculty that submitted assessments last year

Numbers or percentages were not available at this time. Cathy Fulkerson should have
these available in near future.

Discussion of Course