

# Health Claim Form

## Employees:

- Please complete items 1 through 8 in full.
- Please complete items 8 through 11 only if you have other medical coverage, including Medicare.
- Please be sure to sign the authorization so we can release information on items 12 and 13 if necessary.
- If you have submitted a request for benefits under another health plan (including Medicare), please attach a copy of the bills you sent to the other plan and the Explanation of Benefits form the plan sent to you.

- Attach itemized bills or ask your health care provider to complete the applicable section. The bills must include:
  - Patient's name
  - Date(s) of service
  - Condition being treated
  - Relationship to employee
  - Type of service(s) given

If any of this information missing, simply write it on the bill and sign your name.

- Keep copies of your bills for your records.
- The mailing address for claims in on the back of your ID card. HealthSCOPE Benefits; P.O. Box 91603; Lubbock, TX 79490



## Employee Information

<b>1. Employee's SSN</b>	
<b>Group Number</b>	
NVPEB	
<b>2. Patient's Name (Last, First, Middle)</b>	
<b>3. Patient's Date of Birth</b>	<b>Gender</b>
	<input type="checkbox"/> M <input type="checkbox"/> F
<b>4. Employee's Name (Last, First, Middle)</b>	
<b>5. Patient's Address</b>	
City	
State/Zip	
<b>6. Patient's Relationship to Employee</b>	
Self   Spouse   Child   Other	
<b>7. Employee's Address</b>	
City	
State/Zip	

<b>8. Patient Status</b>		
Single	Married	Other
Employed?	<input type="checkbox"/> Yes   No	<input type="checkbox"/>
Full Time Student?	<input type="checkbox"/> Yes   No	<input type="checkbox"/>
Part Time Student?	<input type="checkbox"/> Yes   No	<input type="checkbox"/>
<b>9. Other Insured's Name (Last, First, Middle)</b>		
<b>a. Other Insured's Policy or Group No.</b>		
<b>b. Other Insured's Date of Birth</b>		
<b>c. Employer's Name or School Name</b>		
<b>d. Insurance Plan Name or Program Name</b>		
<b>10. Is Patient's Condition Related to:</b>		
<b>a. Employment? (Current or Previous)</b>		
<input type="checkbox"/> Yes   No <input type="checkbox"/>		
<b>b. Auto Accident?</b>		
<input type="checkbox"/> Yes   No <input type="checkbox"/>		
<b>c. Other Accident?</b>		
<input type="checkbox"/> Yes   No <input type="checkbox"/>		
<b>d. Please provide accident details:</b>		

<b>11. Employee's Policy/Group No.</b>	
<b>a. Employee's Date of Birth</b>	
<b>b. Claims Administrator</b>	
HealthSCOPE Benefits P. O. Box 91603 Lubbock, TX 79490-1603 email: pebp@healthscopebenefits.com www.healthscopebenefits.com	
<b>c. Is there another health benefit plan? (additional coverage)</b>	
<input type="checkbox"/> Yes   No <input checked="" type="checkbox"/>	
(If Yes, return to and complete item 9 a-d)	

<b>12: Patient's or Authorized Person's Signature</b>	
I authorize the release of any medical or other information necessary to process this claim. I also request payment of government benefits either to myself or to the party who accepts assignment below.	
Signed	
Date	

<b>13: Authorized Person's Signature</b>	
I authorize payment of medical benefits to the undersigned physician or supplier for services described below.	
Signed	
Date	

# Physician or Supplier Information

14. Date of Current Illness (First Symptoms) or Injury (Accident) or Pregnancy (LMP)

17. Name of Referring Physician or other Source

21. Diagnosis or Nature of Illness or Injury (Relate Items 1,2,3 or 4 to Item 24E by line)

15. If Patient has had Same or Similar Illness Give First Date

18. I.D. No. Of Referring Physician

16. Date Patient Unable to Work in Current Condition

From:  To:

20. Outside Lab? \$ Charges

22. Medicaid Resubmission

25.

  
  

27. Accept Assignment?

Yes No